

MEETING MINUTES

Yerba Buena Community Benefit District SPECIAL Board of Directors Meeting

Thursday, March 31, 2022

5:00pm – 5:30pm

Via Zoom Videoconference



Attending: John Carrillo, Chriselda Chew, William Clements, Jennifer De Palm, Anita Engles, Paul Frentsos, Jeremiah Gregory, Lisa Kirvin, Lawrence Li, Scott Rowitz, Mike Seder, Micah Tell, Adine Varah, Monetta White

Not Attending: Clif Clark, Katharine Greenbaum, James Gordon, Rachel Gordon, Jason Phillips, Richard Rendon

Staff: Constance Cavallas, Richard Ciccarone, Sophia Cross, Cathy Maupin

Public: Cassandra Benjamin, Suzanne Goodman, Judith Propp

OPEN SESSION

5:00pm

A. CALL TO ORDER AND REVIEW OF PUBLIC COMMENT GUIDELINES

Lisa Kirvin called the meeting to order and reviewed the public comment guidelines.

B. INTRODUCTIONS

C. EXECUTIVE SEARCH FIRM COMMITTEE REPORT

C-1 REPORT on conflicts of interest.

There were no conflicts of interest to report, and there was no public comment.

C-2 REVIEW/DISCUSS/APPROVE engaging OE Consulting to coordinate the search process for the organization's next Executive Director.

Cassandra Benjamin shared the Executive Search Committee's search process and search firm recommendations. The committee was unanimous in recommending OE Consulting to coordinate the search process for the YBCBD's next Executive Director. Lawrence Li shared additional details of the committee's search process and level of experience brought to the table therein. Scott Rowitz shared his previous experience working with OE Consulting.

The board discussed next steps following approval of the proposed search firm, as well as the search process for an interim Executive Director if a permanent candidate is not found before July 1, 2022.

The motion to approve engaging OE Consulting to coordinate the search process for the organization's next Executive Director passed unanimously. MSC: Frentsos/Varah.

There was no public comment on this item.

D. ADJOURN

Lisa Kirvin adjourned the meeting at 5:30pm.