



COMMUNITY BENEFIT FUND

Grant Application

Organization Name

Street Address, City, State, Zip Code

Website

Executive Director Name

Executive Director Phone/Email

Contact Person Name/Title
(if other than Executive Director)

Contact Person Phone/Email

Amount Requested

Tax Status

Fiscal Agent, if applicable

Tax ID Number

Request Type

- Public Art
- Community Building/Neighborhood Activation

Is the applicant located within Yerba Buena?

- Yes. If yes, provide specific address
- No

For organizations located outside of Yerba Buena, do you currently hold programs or events within the neighborhood?

- Yes. If yes, provide specific address
- No

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Narrative

In no more than six pages, provide the following information:

1. Organization's mission and programs or services.
2. Description of the proposed project including project location, why the project is needed, target population or audience, proposed activities, timeline, and number of individuals to be served. Please include projected number of neighborhood residents served, if possible.
3. Specific outputs and outcomes for the project and measurement methods.
4. Describe how the proposed project meets Community Benefit Fund selection criteria, and how it directly benefits and helps to invigorate Yerba Buena.
5. As appropriate, describe the work you are currently doing in the neighborhood, or work you've done previously. Identify organizations you are collaborating with on the proposed project, partners' roles, and if the partner groups are in Yerba Buena.
6. If you are a past recipient of a Community Benefit Fund grant, describe the impact of the grant award. (If your organization has received multiple grants, please provide information on outcomes of the most recent grant.)
7. Describe how Community Benefit Fund support will be used and how it fits within your overall project and organizational budget. For projects involving installation of art, streetscape items, or other capital improvements, please include funding sources and a plan for ensuring the security and maintenance of the project.

Attachments

- Detailed project budget including the line-item expenses for which funding is requested. Please include additional projected or committed sources of project funding. Applicants are required to show at least 50% of the project cost will be provided via other means including cash, in-kind, and/or volunteer time. For Free Admission grant applications: please note that lost ticket revenue is not considered a project budget expense.
- For public art, streetscape, or other public realm improvements, include a photograph of the site as it appears currently, a detailed description of where the work will be installed including street address and cross streets, a description of how visible it is to the public, and a visual rendering of the proposed project. Please include examples of other work by the proposed artist or your organization, as available.
- For public art, streetscape or other public realm improvements, if applicant is not the property owner, provide a letter from the property owner authorizing the installation of this project and stating either their or the applicant's commitment to the security and maintenance of the installation for the life of the project.
- List of Board of Directors including name, title, organizational affiliation.
- Most recent financial statements including budget vs. actuals, balance sheet, and income statement. Please include all three of these statements. Include explanation of any significant deficits or financial issues.

Email proposals and required attachments to info@yerbabuena.org. Proposals are due by 5:00 pm on Tuesday, April 1, 2025.